

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Dawn Quarino
Mr. Steven Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

BOARD MEMBERS ABSENT

Mr. Marvin Braverman
Ms. Patricia Lang

STAFF PRESENT

Mr. Robert Goodall, Acting Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

MEMBERS OF THE PUBLIC – approximately 28

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 7, 2018:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Riback to approve the minutes for the Special Public Board of Education Meeting held on May 23, 2018. Motion carried with Ms. Arminio voting no and Ms. Quarino and Mr. Russo abstaining.

STUDENT BOARD MEMBERS REPORT

Ms. Mamillapalli reported that students at the High School were reminded that the school is a place of respect and diversity, as a reminder of that students will be wearing kindness matters bracelets. The new iPads with attached keyboards have been distributed. Ms. Mamillapalli stated that the increase in apps make for a greater educational tool. Lastly, Ms. Mamillapalli reported that school pictures will be taking on September 12th & 13th.

Mr. Shah reported that the High School Back to School Night is tomorrow; the MTHS Football Team will be playing North Brunswick this Friday; and next week is Spirit Week and Club Rush at the High School.

CLOSED SESSION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Pending Litigation: Michael G. Kozak, Ed.D. v. Board of Education of the Township of Monroe, Middlesex County, OAL Dkt. No. EDU 07970-18.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Riback and seconded by Mr. Chiarella that the members of the Board of Education go into closed session. Motion carried with Ms. Arminio opposing due to the timing of the agenda item.

Adjourned to Closed Session at 7:08 p.m.
Returned to Public Meeting at 7:51 p.m.

PUBLIC FORUM

Prakash Parab 33 Dayna Drive - inquired if Dr. Kozak filed a case against the district and how much it is going to cost. Mr. Parab further inquired if the public will be notified of the progress of the case. Ms. Kolupanowich responded that at this time she cannot divulge any information regarding the case and will advise the public of the information in which they are allowed. Mr. Parab requested that the public be notified if the bylaws were not followed.

Ram Ranganath 6 Owens Drive - inquired if this litigation will impede the superintendent search. Ms. Kolupanowich responded no. Mr. Ranganath stated that the public would appreciate transparency regarding the case.

PRESENTATION BY MARY ANN FRIEDMAN, NEW JERSEY SCHOOL BOARDS ASSOCIATION

Ms. Mary Ann Friedman, Field Representative New Jersey School Boards Association, guided the Board in the goal setting process and assisted them in developing District and Board Goals. It was noted that the board has not yet completed the annual Board Self-Evaluation, Ms. Friedman encouraged them to do so as it will provide them with information regarding their governance practices.

Mr. Goodall proposed three goal areas with objectives for the upcoming year. The Board discussed and prioritized the proposals and agreed to present the following as District Goals:

District Goals 2018/2019

Goal #1: Develop Innovative Student Programs

- Continue to develop and expand STEM Initiatives K-12
- Continue to develop the Whole Child through expanding professional development, cultural awareness and community engagement
- Expand our current Unified Program district-wide using HS students integrated with special education students K-12
- Develop learning opportunities for students to understand their civic responsibility historically as citizens

Goal #2: Expand and Improve School Facilities

- Engage district and community discussions for Spring 2019 referendum using latest enrollment data and projections
- Continue to develop plan for expanded bus parking depot
- Develop expanded safety improvements for district schools through capital projects and application for safety grants

Goal #3: Improve Management and Operations

- Continue efforts to seek fair and equitable state aid funding through engagement with legislators, community involvement and contributions to a new funding formula in the interest of the Monroe Township School District
- Research and review of the administrative organizational structure, to determine the administrative efficiency, with recommendations

Following a review of the 2017/2018 Board Goals, the board developed the following Board Goals for the upcoming school year:

Board Goals 2018/2019

Goal #1: Evaluate and adopt a plan for enrollment growth and facility needs.

Goal #2: Encourage professional development for the board working toward NJSBA's Board Certification and for individual board members (the Board will review the Sampling of Programs to decide upon programs for additional training).

Goal #3: Engage in a superintendent search process.

Ms. Friedman advised that the District and Board Goals should be formally approved and the action plans be reviewed at a future board of education meeting.

BUDGET PHILOSOPHY DISCUSSION

Mr. Gorski, Mr. Goodall and Dr. Alvich provided a PowerPoint presentation on the Budget Philosophy. The presentation included some of the district's needs such as; personnel; programs; technology; buses and vans; and facility improvements. Mr. Gorski stated that the Budget Philosophy is a conceptual idea to be used as a forecast. Mr. Gorski added that much more refinement will be required and implemented in the future through the rigorous Budget process.

A motion was made by Mr. Rutsky and seconded by Mr. Riback that the members of the Monroe Township Board of Education approve the following resolution:

It is recommended that the Board of Education establish and adopt a budget philosophy for the 2019-2020 school year, which tasks Administration to prepare a budget that responsibly meets the demands of continuing, significant student growth and facility needs as well as program and service requirements without exceeding the Board's maximum spending authority, which would necessitate going out to a vote, while prioritizing the following items, subject to the restrictions presented by Administration:

1. Construction Projects, as presented;
2. Curriculum and Staffing Recommendations, as presented;
3. Salary and Benefit Increases, at a conservative range due to their contingent status;
4. Transportation Recommendations, as presented
5. To transfer \$600,000.00 from the retained earnings of the Falcon Care/Early Childhood Enrichment Proprietary Fund to generally offset new trailer costs for the 2018-2019 school year; and
6. To utilize the expiring \$600,000.00 of banked cap to provide resources for all the priorities.

This action by the Board will enable the Board to fulfill its educational responsibility to District students in a thorough, efficient and fiscally prudent manner while concomitantly ensuring the maintenance of District resources and facilities.

Mr. Chiarella stressed the importance of having reserve. Mr. Russo inquired about a salary survey, stating that he has heard complaints about some administrative and support staff salaries being high compared to other districts. Ms. DeMaio suggested reviewing the State Taxpayers Guide to Educational Spending Guide for comparison. Ms. Kolupanowich added that the information can also be found on the State Report Card.

Regarding the increased costs for the rapid enrollment that the District is facing, Ms. Arminio stated that the ratables fall far below the District's need to increase the Budget.

Mr. Rutsky stated that the building of another middle school is going to have great effects on future Budgets, as there will be a need for two sets of sports teams, fields, uniforms, coaches, chemistry labs, etc., as compared to creating a 5th/6th Grade School and a 7th/8th grade school.

Roll Call for adopting the Budget Philosophy 7-1-0-0-2. Motion carried with Mr. Russo voting no.

PARCC PRESENTATION

Dr. Alvich presented the results of the 2018 Spring PARCC Administration. The presentation included the district's testing results; NJ State results; comparisons to the results from the prior year; and performance levels. During the presentation Dr. Alvich explained the performance levels and how the State and District performed in each category. Dr. Alvich reported that Monroe students performed above average in all scores.

Dr. Alvich stated that student scores went home and parents should review and discuss any problems with their child's teacher. Dr. Alvich added that the presentation and resources for parents will be posted on the website tomorrow.

COMMITTEE REPORTS

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, stated that the committee met earlier this evening and reviewed documents for English Language Arts Grades 7 & 8 and reviewed the curriculum for STEM TAG; Humanities TAG; Algebra I; Rhythmic Movement; Health and Physical Education for Grades 7, 8 & 10, and the Up Fitness Club. The committee recommended the McGraw Hill ConnectEd HS Physics (STEM) textbook adoption.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds and Transportation Committee (BG&T) met on September 4th and discussed the following:

Annual IPM Review - the committee reviewed the IPM policy and was advised that there were no changes. The committee recommended to adopt it without change.

Barclay Brook Neighbor Development - the committee has a concern regarding an easement for emergency access and is still awaiting clarification on such. Ms. Arminio expressed a concern that the letter from the owners attorney doesn't state that the easement be granted for emergency access as well as a walkway.

Lead Paint Project Clearance MTMS Steel Columns - the committee was informed that the lead paint project at the middle school is 100% complete with no issues outstanding.

Brookside School HVAC Upgrades Project Status - The committee was advised that the Brookside School HVAC Project was on target. Workers are scheduled to be completed by the end of October.

TCU Project at MTMS - the committee was informed that the trailer project is complete.

Ms. Michele Arminio, Chairperson of the Policy Committee, reported that the committee met and made some language changes to the homework policy. Ms. Arminio emphasized that when

referring to the breaks in the policy, there are only three breaks, Spring, Thanksgiving and Winter. Next, Ms. Arminio stated that there were mandatory changes made to the Harassment, Intimidation and Bullying Policy and the Procurement Procedures for School Nutrition Policy. Ms. Arminio added that the committee is still discussing the Use of Physical Restraint and Seclusion for Students with Disabilities Policy. Lastly, Ms. Arminio reported that the committee reviewed a new policy, Policy #1550 - Disclosure and Review of Applicant's Employment History.

PUBLIC FORUM

Shubhendu Das from STEAM Works Studio, Princeton - inquired about introducing a STEAM Works Studio program to the Superintendent.

Joanne Cardone 11 Gravel Hill Spotswood Road - spoke in regard to the proposed new supervisors next year. Ms. Cardone stated that after reviewing the additional section teaching positions listed on tonight's agenda, perhaps the District should hire more teachers with the money they would be paying to the new supervisors.

Rene Kokoska 231 Mounts Mill Road - spoke about the outsourcing of bus routes and the problems that have occurred, specifically with her child and Mercy Transportation. Mr. Gorski responded with details of what has been done to address the safety violations for Mercy Transportation. Ms. Kolupanowich added that the Board is working towards having 100% in-house transportation.

Ricardo Moreria 6 Fawn Court - provided the Board with documents relating to the safety of the Estates at Monroe bus stop. Mr. Moreria questioned why the bus stop has been moved after 24 years, he stressed his concerns with the safety of the new location, and provided details supporting his concerns.

John Fam 13 Oak Hill Drive - spoke in regards to the bus stop at the Estates at Monroe. Mr. Fam explained the engineering analysis previously provided to the Board by Mr. Moreria. Mr. Fam added that the parents at that bus stop are concerned with the high speed limit on the road, the close proximity of a busy intersection, the lack of a shoulder on the road, and the accident history of that location.

Mike Weiss 17 Oak Hill Drive - stressed his concerns regarding the estates at Monroe bus stop location and asked the Board to imagine their children standing at that bus stop.

Jeff Vega 12 Oak Hill Drive - conveyed his disappointment with the bus stop for the Estates at Monroe bus stop location and requested that the stop be changed to inside the cul-de-sac.

Arthur Walker 5 Fawn court - stated that he was responsible for the bus stop location change to the cul-de-sac twenty four years ago. Mr. Walker suggested that administration and the Board visit the bus stop location and perhaps they would change their minds.

Andy Paluri 16 Saint James Street - suggested that integration of culture be considered as part of curriculum and stated that the students can gain a lot of knowledge from hosting a career day in

classrooms. Mr. Paluri inquired about the need for trailers at the high school. Mr. Goodall responded that they will be conducting a study for the potential need at the high school.

Sunil Gandhi 14 Oak Hill Drive - stated that he hopes that the statements made by his neighbors from Estates at Monroe have been heard and will be considered.

Prakash Parab 33 Dayna Drive - stated that he is pleased with the results from the AP scores and requested that the Board budget for strengthening the STEM, Arts and Business Programs and the Robotics lab.

Ram Ranganath 6 Owens Drive - regarding the budget philosophy, Mr. Ranganath inquired where the micro planning comes into play. Next, Mr. Ranganath inquired if there is an accounting of the classrooms that have been taken away forcing teaching off a cart, and how is the Board being informed of these changes. Ms. Kolupanowich explained the budget process including the budget defense rounds with principals, directors and supervisors.

Betty Saborido 2 Barrymore Drive - questioned if the district is no longer going into cul de sacs to pickup general education students, wouldn't that separate special needs students to the back of the building again. Mr. Gorski responded that the District has not deviated from the practice of integrating special education and general education students on the vans. Next, Ms. Saborido inquired about the timing for a route from the Rt. 33 area to Mill Lake School. Mr. Gorski advised her to contact the director of transportation for an accurate response.

Lou Masters 9 Makayla Court - inquired if Mercy Transportation has the majority of problems. Mr. Gorski responded yes and explained the bid process for the contracted routes. Mr. Gorski further explained that the process for breaking a contract with a contracted bus company and informed Mr. Masters that it is not something that the business administrator can do. It is a lengthy legal process in which attorneys would need to litigate the matter. Next, Mr. Masters spoke about PARCC testing.

A resident who had previously spoken, asked a question of Mr. Gorski while a district security guard approached the podium. Ms. Arminio stated that she felt very uncomfortable with that action. Ms. Kolupanowich informed the resident that pursuant to board policy, every member of the public only has one opportunity to speak during each public forum and she will have another opportunity later in the agenda. Ms. Arminio continued to voice her objection regarding the manner in which this matter was being handled.

Chrissy Skurbe 21 Preakness Drive - stated that she feels members of the District have retaliated against her for speaking out in support of Dr. Kozak at past meetings. In regards to a hate packet that was discussed at the last meeting, Ms. Skurbe reported results from an investigation that she performed on her own. Ms. Skurbe inquired if there will be a report for this evening on Mr. Goodall's investigation. Ms. Kolupanowich responded that Mr. Goodall's findings were sent to the Board as a confidential document. Ms. Skurbe stressed her disappointment regarding such.

SUPERINTENDENT'S REPORT

PERSONNEL

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Personnel Items A- AL be approved by consent roll call. Referring to a statement that Mr. Russo made in the past regarding his belief that a staff member was hired from part time to full time without the proper procedures, Mr. Russo inquired if Mr. Goodall can ensure the Board that the proper procedures were followed for the personnel recommendations being submitted for approval. Mr. Goodall responded yes. Mr. Russo inquired about the roll the chairperson of the personnel committee plays in the recommendations. Mr. Riback reported that Dr. Kozak informed him that he would be looking into Mr. Russo's concern but did not report any of his findings to the committee. Ms. Arminio requested a review of how the hiring process works. Mr. Goodall stated that he can report the procedures that are in place to the Board. Roll Call 8-0-0-0-2. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Board Action Items A-M be approved by consent roll call.

Due to the circumstances involving the security guard this evening, Ms. Arminio made a motion which was seconded by Ms. Quarino to table Item H/School Safety Specialist. Roll call 3-5-0-0-2. Motion failed with Mr. Chiarella, Ms. DeMaio, Mr. Rutsky, Mr. Riback and Ms. Kolupanowich voting no.

Roll call for Items A-M 8-0-0-0-2. Motion carried with Ms. Arminio abstaining on Item E/Textbooks and voting no on Item H/School Safety Specialist. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Chiarella and seconded by Mr. Riback that Board Action Items A-M be approved by consent roll call.

A motion was made by Ms. Arminio and seconded by Mr. Chiarella to amend the resolution for Item A #2 listed under the Business Administrator's Report to read as follows:

As recommended by the Buildings & Grounds/Transportation Committee, it is recommended that the Board of Education acknowledge receipt of, and acceptance of the terms and conditions contained in, correspondence from Peter H. Klouser, Esq. on behalf of his client, Gary Fleischhauer, dated August 31, 2018 and Exhibit A, which is a sketch of a proposed sidewalk and access easement, with the further requirement that the easement be granted for emergency access as well as a walkway. The Board attorney is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education. Roll Call 8-0-0-0-2. Motion carried.

Roll Call for Items A-M 8-0-0-0-2. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Kolupanowich requested that board members begin completing the Board Self Evaluation, which can be found online through NJSBA.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Kolupanowich requested that Mr. Chiarella, Chairperson of the BG&T Committee, request a review of the transportation concerns heard this evening at the next committee meeting.

Mr. Chiarella reported that the Ad Hoc Committee for Fair Funding will be meeting on September 20th at 7:00 p.m. in the Monroe Township High School Media Center.

Ms. Arminio inquired about the status of the RFP for Auditor of Record. Mr. Gorski responded that the composition for the RFP is near completion and will be presented at the next finance committee meeting.

A motion was made by Ms. DeMaio and seconded by Mr. Rutsky to approve: (1) "UP" (Unified Partnership) Fitness Club in the Monroe Township High School for the 2018-2019 school year; and (2) Three coaching positions with a stipend of \$1,000 each in connection thereto, which stipends shall be paid with a portion of the grant money the Board will be receiving from Special Olympics New Jersey. The Acting Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education. Roll call 7-0-0-0-3. Motion carried.

Mr. Chiarella dismissed himself from the meeting at 11:35 p.m.

PUBLIC FORUM

Doug Poye 4 Tamarack Road - stated that last month the integrity of board members and administration was brought into question, and without the public having the results of Mr. Goodall's investigation surrounding the packet, the public is not aware if there was involvement or not. Next, Mr. Poye inquired about the steps that will be taken going forward to prevent mold issues again. Mr. Goodall responded that Dr. Lynch can provide all custodians with mold inspection training.

Betty Saborido 2 Barrymore Drive - in an effort to clarify some rumors, Ms. Saborido spoke in regard to the Special Education business that some district employees own and are employed at. Ms. Saborido spoke of her experiences with the company and cautioned the Board about questioning the integrity of these employees.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, October 17, 2018.

ADJOURNMENT

A motion was made by Ms. DeMaio and seconded by Mr. Rutsky that the meeting be adjourned.
Motion carried. The public meeting adjourned at 11.48 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, September 12, 2018
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
	Ms. Michele Arminio
	Mr. Marvin Braverman
	Mr. Ken Chiarella
	Ms. Jill DeMaio
	Ms. Kathy Kolupanowich
	Ms. Patricia Lang
	Ms. Dawn Quarino
	Mr. Steven Riback
	Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli

Mr. Manan Shah

4. STATEMENT

Subject A. STATEMENT

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted September 7, 2018 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Closed Session Meeting, May 23, 2018

Executive File Attachments

05.23.18 Closed Session Minutes S.R_redacted.pdf (218 KB)

6. STUDENT BOARD MEMBERS' REPORT

7. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Pending Litigation: Michael G. Kozak, Ed.D. v. Board of Education of the Township of Monroe, Middlesex County, OAL Dkt. No. EDU 07970-18.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

8. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

9. PRESENTATION BY MARY ANN FRIEDMAN, NEW JERSEY SCHOOL BOARDS ASSOCIATION

Subject **A. PRESENTATION BY MARY ANN FRIEDMAN, NEW JERSEY SCHOOL BOARDS ASSOCIATION**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PRESENTATION BY MARY ANN FRIEDMAN, NEW JERSEY SCHOOL BOARDS ASSOCIATION

Access Public

Type

PRESENTATION BY MARY ANN FRIEDMAN, NJSBA, ON THE FOLLOWING SUBJECTS:

- DISTRICT GOALS
- BOARD GOALS

10. BUDGET PHILOSOPHY DISCUSSION

Subject **A. BUDGET PHILOSOPHY DISCUSSION**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. BUDGET PHILOSOPHY DISCUSSION

Access Public

Type

BUDGET PHILOSOPHY DISCUSSION

11. PARCC PRESENTATION

Subject **A. PARCC PRESENTATION**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. PARCC PRESENTATION

Access Public

Type

PARCC PRESENTATION

12. COMMITTEE REPORTS

13. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

14. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject **A. ENROLLMENT**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

I. ENROLLMENT

Schools	9/1/18	6/30/18	Difference	9/30/17	Difference
Applegarth	438	414	+24	403	+35
Barclay Brook	325	351	-26	337	-12
Brookside	400	413	-13	410	-10
Mill Lake	550	586	-36	565	-15
MTMS	1714	1670	+44	1660	+54
Oak Tree	709	693	+16	692	+17
Woodland	348	417	-69	410	-62
High School	2364	2292	+72	2312	+52
Total	6848	6836	+12	6789	+59

Staff Enrollment

Monroe Township School District
Staff Count as of September 1, 2018

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Human Resources	3
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	6
Payroll	3
Benefits	1
Legal	
Board Attorney	1
School Admin/Admin Support	
Principal	8
Assistant Principal	9
Secretary	28
Paraprofessional - Part-time	1
Supervisors K-12 HS	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	533.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	86
Paraprofessionals - Part-time	50
Media Coordinator	2
Educational Services Professionals	
LDTC	9
School Social Worker	7
School Psychologist	12
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	3
Nurse	12
Media Specialist	8
School Counselor	19
Reading Specialist	5
SAC	1
Speech	15
Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	7
Facilities	
Director	1
Supervisor/Building Manager	3

Secretary	1
Custodial/Maintenance	72
Transportation	
Director	1
Coordinator	1
Dispatcher	1
Secretary	1
Driver	57
Mechanics	3
Paraprofessionals - Part-time	10
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	42
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	5
Group Leader, Asst Group Leader, Site Coordinator (Part-time)	22
Total District Staff as of 9/1/2018	1112

Subject**B. HOME INSTRUCTION**

Meeting

Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

14. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
87704	MTMS	8	Medical	Massaro, Viszoki,	9/12/2018	
81356	MTHS	11	Medical	TBD	9/12/2018	
79109	MTHS	11	CST	McDonald, Harris, Countryman, Ballard, Alagna, Therapeutic Outreach	9/6/2017	
91198	OTS	2	CST	Rubenstein/Seitz, Spadafora, Therapeutic Outreach, Oxford	9/6/2017	
86903	MTMS	6	504	Fleming	9/6/2017	
90582	MLS	1	CST	Bartus, Harduby, Wei	11/28/2017	
86518	MTMS	6	CST	Wall, Viszoki, Parker, Tervo	9/6/2017	
82901	MTHS	10	504	ESCNJ, Kasternakis, Stranieri, Friedman	3/22/2018	
86981	MTHS	9	504	Lobello, Ongaro, Feminella, Olszewski, ESCNJ	12/5/2017	

91752	MTHS	9	Admin.	Quindes, S, Wall, Simmons, ESCNJ	4/30/2018	
90673	MTMS	7	Medical	Mortillaro, Ticktin, Gorham, Assassi	9/11/2017	
83181	MTHS	11	504	Riggs, Giaquinto	6/29/2018	
86731	MTMS	7	Medical	TBD	9/12/2018	

Subject C. PERSONNEL

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AM

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Charles Rosso**, security at MTMS, effective November 1, 2018.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Linda Frezel**, paraprofessional at Mill Lake School, effective September 1, 2018.
- C. It is recommended that the Board accept the resignation of **Mr. Ryan Fullen**, teacher of special education at the High School, effective October 28, 2018.
- D. It is recommended that the Board accept the resignation of **Ms. Catherine Bernabe**, school psychologist at Applegarth School, effective September 17, 2018.
- E. It is recommended that the Board rescind the contract of **Ms. Monika Kupczak**, teacher of grade 4 leave replacement at Applegarth School, retroactive August 27, 2018.
- F. It is recommended that the Board rescind the contract of **Ms. Ana Giron**, teacher of Spanish leave replacement at MTMS, retroactive August 27, 2018.
- G. It is recommended that the Board accept the resignation of **Mr. Scott Wilson**, teacher of Social Studies leave replacement at MTMS, retroactive to September 4, 2018.
- H. It is recommended that the Board accept the resignation of **Mr. John Stanziale**, as assistant baseball coach at the High School, retroactive to August 22, 2018.
- I. It is recommended that the Board accept the resignation of **Mr. Michael Collins**, as Head Girl's Volleyball Coach, Assistant Boy's Basketball Coach and Assistant Boy's Volleyball Coach at the High School, retroactive to August 23, 2018.
- J. It is recommended that the Board accept the resignation of **Mr. Adam Herman**, as sophomore class co-advisor at the High School, effective August 31, 2018.
- K. It is recommended that the Board accept the resignation of **Ms. Jamie Patton**, site coordinator at Falcon Care, retroactive to June 23, 2018.
- L. It is recommended that the Board accept the resignation of **Ms. Divya Sampath**, group leader at Falcon Care, retroactive to September 4, 2018.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Jennifer Chase**, teacher of math at MTHS, effective September 4, 2018 through October 26, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further

recommended that this leave shall be without pay.

- N. It is recommended that the Board approve a medical leave of absence to **Ms. Rosanne Butta**, secretary in the Guidance Department at MTHS, retroactive to August 30, 2018 through September 12, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Butta may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Mr. Brant Lutska**, media specialist at Mill Lake School, effective September 4, 2018 through October 31, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Noreen Clifford**, Speech Language Specialist at Barclay Brook School, effective September 24, 2018 through November 2, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Clifford may be entitled.
- Q. It is recommended that the Board approve a maternity leave of absence to **Ms. Jeanne Hayman**, school psychologist at the High School, effective November 13, 2018 through April 5, 2019 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Hayman may be entitled.
- R. It is recommended that the Board approve a maternity leave of absence to **Ms. Samantha Grimaldi**, teacher of mathematics at the High School, effective November 1, 2018 through February 15, 2019 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Grimaldi may be entitled.
- S. It is recommended that the Board approve a revised maternity leave of absence to **Ms. Caitlin Ford**, teacher of special education at MTMS, effective September 4, 2018 through March 29, 2019 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ford may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Mr. David Schnitzer**, bus driver in the Transportation Department effective September 4, 2018 through November 2, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Schnitzer may be entitled.
- U. It is recommended that the Board approve a medical leave of absence to **Ms. Melanie Joyce**, bus driver in the Transportation Department effective September 4, 2018 through September 28, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be without pay.
- V. It is recommended that the Board approve a maternity leave of absence to **Ms. Christina Graziano**, kindergarten teacher at ECE effective October 22, 2018 through February 8, 2019. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Graziano may be entitled.
- W. It is recommended that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Melissa Bordieri**, teacher of grade 2 at Oak Tree School, effective September 1, 2018 through June 30, 2019. Ms. Bordieri's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1

et. seq., as appropriate.

- X. It is recommended that the Board approve an unpaid leave of absence to **Mr. Ryan Hilligus**, teacher of Spanish at MTMS effective September 24, 2018 through September 28, 2018.
- Y. It is recommended that the Board approve an unpaid leave of absence to **Ms. Francine Wilden**, paraprofessional at Brookside School, effective September 28, 2018 through October 1, 2018 (two days).
- Z. It is recommended that the Board approve an unpaid medical leave of absence to **Ms. Lisa Dancyger**, paraprofessional at Oak Tree School, effective September 1, 2018 through October 31, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020.
- AA. It is recommended that the Board approve a correction in the following advisor's positions at the High School which were approved on July 18, 2018:

previously approved

Marching Band Assistant: Drill	Caitlyn Prestridge	\$1,252.00
Marching Band Assistant: Percussion	Rodney Farrar	\$1,252.00
Marching Band Assistant: Choreographer	Martin Griffin	\$1,954.00

Should be approved

Marching Band Assistant: Drill	Martin Griffin	\$1,252.00
Marching Band Assistant: Percussion	Chelsea McFarland	\$1,252.00
Marching Band Assistant: Choreographer	Caitlyn Prestridge	\$1,954.00

- AB. It is recommended that the Board approve the correction in the account number for the following Technology Resource personnel stipend position in the amount of \$1182 (account number 11-401-100-100-000-098):

Marisol Cruz	Brookside School
Jessica Strincoski	Mill Lake School
Danielle Mazza	Applegarth School
Danielle Pugliese	Oak Tree School

- AC. It is recommended that the Board approve the following teachers for the School Goals committee at Brookside School at a stipend of \$286 each:

Eric Silverman
 Laura Horoszewski
 Danielle Manfredi
 Nanci Dempsey
 Ann Ratcliffe

- AD. It is recommended that the Board approve the following additional personnel at the High School for After School Cafeteria Supervision Session 1, two teachers per day, for 2 hours per day on a rotational basis for 180 days at the hourly non-instructional supplemental rate \$44.85 effective September 1, 2018 through June 30, 2019, account no. 11-140-100-101-000-070:

Lorraine Ongaro

- AE. It is recommended that the Board approve the following additional personnel at the High School for After School Cafeteria Supervision Session 2, one teacher per day, for 2 hours per day on a rotational basis for 180 days at the hourly non-instructional supplemental rate \$44.85 effective September 1, 2018 through June 30, 2019, account no. 11-140-100-101-000-070:

Lorraine Ongaro

- AF. It is recommended that the Board approve the following additional teachers for History Forum at the High School,

1 teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$53.87 effective September 1, 2018 through June 30, 2019 account no. 11-140-100-101-000-070:

Melissa Schwartz
Ken Chanley

- AG. It is recommended that the Board approve the following additional teacher for Writing Lab at the High School, 1 teacher for one hour per day on a rotational basis for 144 days at the hourly instructional rate \$53.87 effective September 1, 2018 through June 30, 2019 account no. 11-140-100-101-000-070:

Beth Wolk

- AH. It is recommended that the Board approve the following staff as teachers and substitutes in the After School Basic Skills Program for the 2018-2019 school year (pending enrollment) elementary teachers \$77.56 per session; elementary lead teachers \$86.54 per session; paraprofessionals step on guide (account. no. 11-230-100-101-000-093):

Mill Lake

Michael Sobieski - substitute
Kristie Deluca - substitute

Brookside

BSI Lead Teacher

Kimberly Bertini

BSI Lead Substitute Teacher:

Marisol Cruz
Lisa Zimmer
Laura Horoszewski

BSI Paraprofessional:

Audra Perschilli
Patti Manzano (substitute)
Lois Castrovine (substitute)

BSI Teacher/Substitute (pending enrollment):

Abbe Lustgarten
Sarah Levine
Katherine Mennona
Jodi Rubenstein
Deborah DeBoer

Oak Tree

Basic Skills Lead Teacher

John Gleason

Basic Skills Teacher/Substitute

Kelsey Holtz
Kim Synarski
Danielle Pugliese
Caitlyn Prestridge

Terri Gross
Rachel Gogliormella
Melissa Quidor
Linda Eosso
Jessica D'Auria
Meghan Doris
Stephanie Arons

Basic Skills Paraprofessional

Janet Garavente
Rosina Vento

AI. It is recommended that the Board approve the following salary guide changes effective September 13, 2018:

Jessica Consiglio	8A MA
Thomas Donovan	7A PHD
Julie Freeman	5 MA
Laura Marinelli	6A BA+15
Ashley Shur	7 MA+30
Sean Field	6A BA+15
Ryan Tolboom	9A BA+15
Linda Lee Chui	8A MA
Edgar Esteves	6A MA+30
Samantha Casarella	5 BA+15
Olimpia Ciccarella	11 MA

AJ. It is recommended that the Board approve the following certificated staff at the following step on guide (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective Date	Reason
Marianne Siciliano	HS	Teacher of spec. ed. ICR	Step 8A BA \$64,417 pro rated	11-213-100-101-000-093	9/13/18-6/30/19	New position tenure track
Ryan Hansen	HS	Teacher of spec. ed. ICR	Step 1 BA \$50,927	11-213-100-101-000-093	9/13/18-6/30/19	New position tenure track
Michael Fox*	HS	Teacher of health/phys. Ed	Step 1 BA \$50,927	11-140-100-101-000-070	9/13/18-6/30/19	Leave replacement
Michael Ferejohn	High School	Teacher of math	Step 6A BA \$54,517 pro rated	11-140-100-101-000-070	9/6/18-6/30/19	Change in start date
Michael Guernsey	MTMS	Teacher of science	Step 3 BA \$51,427 pro rated	11-130-100-101-000-080	9/1/18-9/6/18-10/1/18-6/30/19	amend hire dates
Laura Goldstein	Oak Tree	Teacher of spec. ed. ICR/PSD	Step 8MA \$61,917+\$3450	11-213-100-101-000-093 50% 11-216-100-101-000-093 50%	9/1/18-6/30/19	Transferred to new position - increase in contract
Gabrielle Sarcone	Oak Tree	Teacher of spec. ed. PS/Kind.	Step 1 BA \$50,927 60%	11-110-100-101-000-060 82% 11-215-100-101-000-093 18%	9/13/18-6/30/19	New position - increase in contract
Katelyn Lee	HS	Teacher of math	34% additional contract	11-140-100-101-000-070	9/5/18-10/26/18	Leave replacement
Samantha Grimaldi	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	9/5/18-10/26/18	Leave replacement
Gerald Minter	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	9/5/18-10/26/18	Leave replacement
Peter Ruckdeschel	HS	Teacher of math	17% additional contract	11-140-100-101-000-070	9/5/18-10/26/18	Leave replacement
Jonathan Grasso	HS	Teacher of special ed. TAP	17% additional contract	11-213-100-101-000-093	9/5/18-6/30/19	Additional section enrollment increase
Margaret Dey	HS	Teacher of FCS	17% additional contract	11-140-100-101-000-070	9/5/18-6/30/19	Resignation replacement
Amanda Docherty	HS	Teacher of FCS	17% additional contract	11-140-100-101-000-070	9/5/18-6/30/19	Resignation replacement
Patrick Baez	HS	Teacher of FCS	17% additional contract	11-140-100-101-000-070	9/5/18-6/30/19	Resignation replacement
Desiree Farra	HS	Teacher of FCS	34% additional contract	11-140-100-101-000-070	9/5/18-6/30/19	Resignation replacement
Arielle Klein	HS	Teacher of Unified Music	17% additional contract	11-140-100-101-000-070	9/5/18-6/30/19	New position
Nicole Altilio	HS	Teacher of special ed.	17% additional contract	11-213-100-101-000-093	9/5/18-6/30/19	Transfer replacement
Matthew		Teacher of special	17% additional	11-213-100-101-	9/5/18-	

Michael Hardt	HS	Teacher of special ed.	17% additional contract	11-213-100-101-000-093	9/5/18-6/30/19	Transfer replacement
Michael McDonald	HS	Teacher of special ed.	17% additional contract	11-213-100-101-000-093	9/5/18-6/30/19	Transfer replacement
Sean Field	HS	Teacher of Health/Phys. Ed.	17% additional contract	11-140-100-101-000-070	9/5/18-TBD	Transfer replacement
Sandra Mascalli	HS	Teacher of Health/Phys. Ed.	17% additional contract	11-140-100-101-000-070	9/5/18-TBD	Transfer replacement
Shawn McCorkle	HS	Teacher of Health/Phys. Ed.	17% additional contract	11-140-100-101-000-070	9/5/18-TBD	Transfer replacement
Marissa Vogtman	HS	Teacher of Health/Phys. Ed.	17% additional contract	11-140-100-101-000-070	9/5/18-TBD	Transfer replacement
Leigh Vogtman	HS	Teacher of Health/Phys. Ed.	17% additional contract	11-140-100-101-000-070	9/5/18-TBD	Transfer replacement
Linda Chui	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-00-080	9/5/18-6/30/19	Additional section
Cybele Posner	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-00-080	9/5/18-6/30/19	Additional section
Ryan Hilligus	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-00-080	9/5/18-6/30/19	Additional section
Lisa Zimmer	Brookside	Zero Period	Non-instructional rate \$44.85	11-120-100-101-000-020	9/24/18-6/30/19	Shared position
Theresa Anthony	Brookside	Zero Period	Non-instructional rate \$44.85	11-120-100-101-000-020	9/24/18-6/30/19	Shared position
Kim Bertini	Brookside	Zero Period substitute	Non-instructional rate \$44.85	11-120-100-101-000-020	9/24/18-6/30/19	Substitute
Eric Silverman	Brookside	Zero Period substitute	Non-instructional rate \$44.85	11-120-100-101-000-020	9/24/18-6/30/19	Substitute
Stephanie Arons	Brookside	Student Council Advisor 50%	\$1335 50%	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Laura Horoszewski	Brookside	Student Council Advisor 50%	\$1335 50%	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Trisha Abrams	Mill Lake	Student Council Advisor	\$1335	11-401-100-101-000-098	9/1/18-6/30/19	correction in account number
Arielle Klein	HS	Choral Director	\$4421	11-401-100-101-000-098	9/1/18-6/30/19	Correction in stipend amount
Meghan Williams	MTMS	Middle School Volleyball Coach	Step 1 \$3043	11-402-100-101-000-098	9/1/18-6/30/19	Stipend position
Nicole Midura	Barclay Brook	Tech Resource (50%)	\$1182 (50%)	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Danielle Sano	Barclay Brook	Tech Resource (50%)	\$1182 (50%)	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Jessica Ferrantelli	HS	Academic Team Advisor	\$1721	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Amanda McCormack	HS	Assistant Academic Team Advisor	\$1117	11-401-100-101-000-098	9/1/18-6/30/19	Stipend position
Cori D'Albero*	Applegarth	teacher gr. 4	Step 1 BA \$50,927 pro rated	11-120-100-101-000-050	9/13/18-6/30/19	leave replacement
Charles Diskin	HS	Asst. football coach	Step 2 \$6397	11-402-100-101-000-098	2018-2019 season	stipend position

AK. It is recommended that the Board approve the following non-certificated staff at the following guides (*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective Date	Reason
Sharon Demarest	Oak Tree	Spec. Ed. Para ICR	Step 1 Spec. Ed. + ed. degree \$15.64+\$1.00 for 3.75 hr.	11-213-100-106-000-093	9/13/18-6/30/19	Resignation replacement
Diane Maszera*	Oak Tree	Spec. Ed. Para/PSD	Step 1 Spec. Ed. +toileting \$15.64+\$2.50 for 3.75 hrs	11-216-100-106-000-093	9/13/18-6/30/19	Transfer to new position

						position
Cindy Ferguson	Oak Tree	Spec. Ed. Para/PSD	Step 8 Spec. Ed. +toileting \$20.58+\$2.50 +\$100 PD for 3.75 hrs	11-216-100-106-000-093	9/13/18-6/30/19	New position
Hiral Shah	Oak Tree	Para – Kinder.	Step 1 Reg. \$13.64 for 3.75/hrs.	11-190-100-106-000-060	9/1/18-11/1/18	Leave replacement
Jennifer Turner	Mill Lake	Spec. Ed. Para – Autistic	Step 2 Spec. Ed. \$15.74 for 3.75 hr.	11-214-100-106-000-093	9/1/18-6/30/19	Transfer
Gursharon Kaur	Mill Lake	Spec. Ed. Para Aut. /general ed.	Step 5 Spec. \$16.42 for 2.0/hr. and 1.75 general ed \$14.42 for 1.75 hrs.	11-214-100-106-000-093 53% 11-190-100-106-000-040 47%	9/1/18-6/30/19	transfer
Natalie Weinhofer	Barclay Brook	Spec. Ed. Para LLD	Step 2 Spec. Ed. \$15.74 for 3.75 hrs	11-204-100-106-000-093	9/7/18-6/30/19	transfer
Ann Marie Popper	Mill Lake	Spec. Ed. Para Autism	Step 2 Spec. Ed. +toileting \$15.74+\$2.50 for 6.75/hr.	11-214-100-106-000-093	9/1/18-6/30/19	Resignation replacement
Francine Sorrento	Barclay Brook	AM Traffic Guard	Hourly step on guide	11-190-100-106-000-010	9/1/18-6/30/19	Stipend position
Janet Hyman	Barclay Brook	Substitute Traffic Guard	Hourly step on guide	11-190-100-106-000-010	9/1/18-6/30/19	Substitute
Fran Wilden	Brookside	AM Traffic Guard	Hourly step on guide 33% (60days)	11-190-100-106-000-020	9/1/18-6/30/19	Stipend position
Dawn Michaud	Brookside	AM Traffic Guard	Hourly step on guide 33% (60days)	11-190-100-106-000-020	9/1/18-6/30/19	Stipend position
Joann Small	Brookside	AM Traffic Guard	Hourly step on guide 33% (60days)	11-190-100-106-000-020	9/1/18-6/30/19	Stipend position
Margaret Nesby	Transportation	Summer Asst.	Step 8 Spec. Ed. \$20.58/hr. for 4 hrs./day	11-000-270-107-000-096	8/1/18-8/31/18	Summer asst.
Mary Stevenson	Mill Lake	Custodian	\$750 salary adjustment boiler license	11-000-262-100-000-040	Retroactive to 3/28/18	Salary adjustment
Maria Brillantes-Hess	Woodland	Custodian	\$750 salary adjustment boiler license	11-000-262-100-000-040	Retroactive to 8/20/18	Salary adjustment
Lori Leili	Oak Tree	Summer secretarial work	\$35.17 hour no more than 40 summer hours	11-000-240-105-000-060	7/1/18-8/31/19	Summer work
Sandra Barravecchio	Applegarth	Summer secretarial work	\$33.02 hour 40 summer hours	11-000-240-105-000-050	7/1/18-8/31/19	Summer work
Timothy Ferrano	MTMS	Custodian	Entry level +2nd shift \$20.72+\$1.60 5 hrs./day	11-000-262-100-000-080	9/4/18-6/30/19	Correction to include hours
Melinda Widom	Falcon Care	Group Leader	\$13/hr. for 2.0 hrs.	65-990-320-100-000-098	9/12/18-6/30/19	Change in start date
Caterina Bonomo-Mirra	Falcon Care	Site Leader	\$20 hr. for 5.5 hrs	65-990-320-100-000-098	9/12/18-6/30/19	change in start date
Erin Davison	Falcon Care	Asst. Group Leader	\$12 hr for 5.5 hrs	65-990-320-100-000-098	9/12/18-6/30/19	change in start date
Cynthia Gordon-Pulsinelli	HS	Spec. Ed. Para	hourly step on guide	11-213-100-106-000-093	9/12/18-6/30/19	after school club
Maria Holman	HS	Spec. Ed. para	hourly step on guide	11-213-100-106-000-093	9/12/18-6/30/19	after school club
Donna Cianchetta	HS	Spec. Ed. para	hourly step on guide	11-213-100-106-000-093	9/12/18-6/30/19	after school club

AL. It is recommended tha the Board approve the following list of substitutes for the 2018-2019 school year:

Certificated

Bindu Bhatt
Cristina Tenreiro

Substitute Teacher
Substitute Teacher

Non-Certificated

Non-Certificated

Declan Cioffi
 Amaya Ortiz
 Matthew Mekhail
 Chelsea McFarland
 Megan Williams

Substitute Avid Tutor
 Substitute Avid Tutor
 Substitute Avid Tutor
 Substitute Coach
 Substitute Coach

Executive File Attachments
 resumes.pdf (525 KB)
 resume.pdf (232 KB)

Subject **D. BOARD ACTION**

Meeting Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

V. BOARD ACTION (Items A through M).

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

- B. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- D. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2018-2019 school year.
- E. It is recommended that the Board approve the following textbook for the 2018-2019 school year:

The American Pageant, US History Honors I & II

- F. It is recommended that the Board approve the Letter of Agreement between the Staff Development Workshop Inc. and the Monroe Township Board of Education to provide a presentation on Sheltered Instruction on October 9, 22, and 25, 2018 in the amount of \$4,500.00.
- G. It is recommended that the Board approve the following out of district placement for the 2018-2019 school year:

Student Number:	School:	Date(s):	Tuition rate
#26283	MAST	9/1/18-6/30/19	13,485.00

- H. It is recommended that the Board of Education appoint Peter Piro, Director of Security, as the School Safety Specialist for the District with no additional compensation cost to the Board for the 2018-2019 school year.
- I. It is recommended that the Board approve the following curriculum for the 2018-2019 school year:

Grade 4 Language Arts Literacy
 Grade 5 Language Arts Literacy
 Grade 6 Language Arts Literacy
 Grade 6 Spanish
 Concert Choir
 Treble Chorus

Unified Elective Music

J. It is recommended that the Board approve the previously submitted IKnowIt.com program for the 2018-2019 school year.

K. It is recommended that the Board approve the following policies and regulations for a first reading:

Policy & Reg.	1613	Disclosure and Review of Applicant's Employment History
Policy	5512	Harassment, Intimidation, and Bullying
Reg.	5512	Abolished
Policy	8462	Reporting Potentially Missing or Abused Children
Policy	8561	Procurement Procedures for School Nutrition Programs

L. It is recommended that the Board approve the following policies and regulations for a second and final reading:

Policy & Reg.	1550	Equal Employment/Anti-Discrimination Practices
Policy	2431	Athletic Competition
Reg.	2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
Policy	2431.8	Varsity Letters for Interscholastic Extracurricular Activities
Policy	5533	Student Smoking

M. It is recommended that the Board approve the following job description:

Special Education Paraprofessional

File Attachments

Policies & Regs. 2nd reading.pdf (1,822 KB)
 Policy & Reg. 1st reading.pdf (6,381 KB)
 Professional Dev. 9-12.pdf (478 KB)
 Student Teaching Approval 9_12_2018.pdf (26 KB)

Executive File Attachments

Grade 6 Spanish.pdf (239 KB)
 Concert Choir.pdf (494 KB)
 Unified Elective - Music.pdf (379 KB)
 Grade 6 - Language Arts Literacy.pdf (328 KB)
 Grade 5 Language Arts.pdf (832 KB)
 Treble Chorus.pdf (461 KB)
 I Know It - Privacy Policy and District Usage (1).pdf (86 KB)
 Field Trip Requests - September 12, 2018-1.pdf (68 KB)
 Grade 4 Language Arts.pdf (599 KB)
 US History Textbook Adoption.pdf (424 KB)
 job description.pdf (124 KB)
 residency.pdf (762 KB)

15. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION
Meeting	Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	15. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type Action

Recommended Action It is recommended that the Board of Education approve the following Board Action Items by roll call.

BOARD ACTION (Items A through M)

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, CPA, Business Administrator/Board Secretary and Qualified Purchasing Agent, to purchase goods and services for mold remediation from **Insurance Restoration Specialists, Inc. ("IRS")**, 30 Abeel Road, Monroe Township, New Jersey 08831, an authorized vendor under the Educational Services Commission of New Jersey Purchasing Services Program, in accordance with IRS's previously submitted proposal at a total cost not to exceed \$75,000.00.
2. As recommended by the Buildings & Grounds/Transportation Committee, it is recommended that the Board of Education acknowledge receipt of, and acceptance of the terms and conditions contained in, correspondence from **Peter H. Klouser, Esq.** on behalf of his client, Gary Fleischhauer, dated August 31, 2018 and Exhibit A, which is a sketch of a proposed sidewalk and access easement. The Board attorney is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

B. TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for July, 2018 for Fiscal Year 2018/2019 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$10,805,544.58 for July 2018 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2018, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the July 2018 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for August, 2018 for Fiscal Year 2018/2019 as previously submitted.

F. BILL LIST

It is recommended that the bills totaling \$8,056,390.03 for August 2018 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2018, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the August 2018 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

H. STATE CONTRACT PURCHASES

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the 2018/2019 school year from the following vendors under their respective NJ State Contract #s:

<u>MANUFACTURER</u>	<u>CONTRACT #</u>
ADELPHIA STEEL	83724, 81606
ARTCO BELL	83733, GP-0169-F04
BRODART	83737, GP-0169-F06
GLOBAL	81713
GRAFCO	GP-0169-F10
INDIANA FURNITURE	81622
KRUEGER	81720
MIDWEST	GP-0169-F20
PARAGON	GP-0169-F21
SICO	GP-0169-F24
KI's	15/16-09
USA CAPITOL	GP-0169-F25

I. AUTHORIZATION OF SALE OF USED IPAD AIR UNITS

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, the Board of Education (the "Board") desires to sell 2000 used iPad Air units not needed for school purposes; and

WHEREAS, the Public School Contracts Law provides for the sale of personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, on August 30, 2018, a public sale of 2000 used iPad Air units was held by the Monroe Township Board of Education; and

WHEREAS, only one bid was received, that of Tech to School in the amount of \$206,000.00, which is in excess of the required minimum bid of \$200,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the sale of 2000 used iPad Air units to Tech to School in the amount of \$206,000.00 in accordance with N.J.S.A.18A:18A-45, to be sold "as is" and without warranty or guarantee of any kind, upon payment of the full price by certified check or money order subject to all lawfully advertised terms and restrictions.

J. CONTRACT – HEARTLAND PAYMENT SERVICE PROVIDER

It is recommended that members of the Monroe Township Board of Education approve Heartland Payment Solutions d/b/a **Heartland School Solutions** to provide annual technical support and software updates for school Menu Planning, Production Records, POS Manager System, Free and Reduced Software, and Cafeteria License for the Nutrikids system for the 2018-2019 school year at a rate of \$4,012.67.

K. CONTRACT RENEWAL – ROOFING REPAIRS

It is recommended that members of the Monroe Township Board of Education approve **Integrity Roofing, Inc.** to provide roofing repairs for the 2018/2019 school year at the following rates which are unchanged from the prior years:

Roofer \$76.10/per hour
 Helper \$53.72/per hour
 Material Markup 12%

L. GRANT ACCEPTANCE - PLAY UNIFIED

It is recommended that the Monroe Township Board of Education accept the **Play Unified Grant** for the Monroe Township High School in the amount of \$5,500 for the 2018-2019 school year from Special Olympics New Jersey. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

M. EMPLOYEE ASSISTANCE PROGRAM PLAN AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Employee Assistance Program Agreement and Work-Life Assistance Agreement between **Carebridge Corporation** and the Monroe Township Board of Education for the period commencing October 1, 2018 and until September 30, 2020 ("Agreement") in accordance with the terms of the Agreement.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

September 12, 2018

Prepared by

Meeting Date

File Attachments

Bid Award iPads.pdf (30 KB)

Heartland 18.19.pdf (56 KB)

Financials.pdf (4,862 KB)

Cambridge 18.19.pdf (164 KB)

IRS Proposal 18.19.pdf (145 KB)

Executive File Attachments

Heilbrunn Pape - correspondence.pdf (771 KB)

16. BOARD PRESIDENT'S REPORT

17. OTHER BOARD OF EDUCATION BUSINESS

18. PUBLIC FORUM

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM
Access	Public
Type	Information

See Note 3.

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 17, 2018

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION OCTOBER 17, 2018
Meeting	Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 17, 2018
Access	Public
Type	

The next scheduled Board of Education Meeting is scheduled for October 17, 2018 7:00 p.m. at the Monroe Township High School.

20. ADJOURNMENT

Subject	A. NOTES
Meeting	Sep 12, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.